

TIGARD LIBRARY BOARD
MINUTES
October 9, 2006

Call to Order: 7:01 p.m.

Roll Call: Marvin Diamond, Brian Kelly, Karen Levear (alternate), Scott Libert, David Burke, Jan Thenell. Susan Turley and Cecilia Nguyen. Staff: Margaret Barnes and Kathy Vincent.

Barnes introduced staff members Jessica Marie and Janet Weber from Youth Services.

Minutes: It was moved by Diamond, and seconded by Burke to accept the minutes of September 14, 2006. Nguyen and Thenell abstained. Only addition add Thenell's name to Roll Call. Motion passed.

Agenda Additions and Deletions: None

Call to the Public: Library Foundation - Gene Clair, President of the Tigard Library Foundation was present to give an update report on the new website. They are editing and reviewing and hope to have operational by end of October or the first of November. Clair explained the site will be updated regularly. The site will include a link to the City's newsletter, Cityscape. The board had questions on various links such as coffee bar & WCCLS levy information. Barnes suggested contacting Liz Newton at the City of Tigard for items to be included in Cityscape. Clair invited all to attend the "Friends" book sale and reminded everyone of the raffle at the sale. The raffle will include an original hardhat and shovel from the groundbreaking ceremonies, signed autographed books, wine and a palm manager. Clair also gave an update on the Foundation newsletter which will include a "Volunteer" and "Friends" page.

Monthly Report for September 2006: Barnes announced the new employees hired for Adult Services, Technical Services & Circulation. In Adult Services, Caryn Sipos has accepted the position of Adult Services Supervisor. Caryn's most recent employment was at the new Three Creeks' branch of the Ft. Vancouver Regional Library. Jean Peick has accepted the position of Cataloging Librarian in Technical Services. Jean is currently Book Librarian at the Oregon College of Art & Craft and on-call Reference Librarian at Wilsonville Public Library. Pam Hartley, a Tigard Library Circulation volunteer, has accepted the position of Circulation Supervisor. The 3 part time positions in Circulation will be filled this month. Barnes also passed out the monthly report which shows a breakdown for each division. Barnes explained that the "VPN" network is very popular with over 200 plus uses and average usage of over one hour. Children's programs still continue to be very popular, especially the reading clubs. The books used for the clubs were supplied by a donation from the "Friends" of the Tigard Library. The Portland Art Museum Art Speaks series are very popular and well attended. Over 40 people were present for the dedication of the bronze "Alphabet" chair.

WCCLS Update: Response Time - Barnes explained that Comcast has worked with WCCLS on the settings. The network has greatly improved. Hopefully the problems are corrected.

Public Art Update: Barnes explained that the two pieces of art work commissioned will be dedicated on either January 14th or the 21st. One piece will be mounted on the wall at the entry point in Circulation and one on the south wall in the New Book area. Levear expressed positive feedback on the texture of the "Alphabet" chair.

WCCLS Operational Levy: Barnes attended the City Council meeting and spoke after the Sheriff on the proposed levy. Barnes presentation was specific to Tigard and how it would affect Tigard library. Barnes explained brochures were distributed at Tigard Christian Church, Tigard Church of Christ and 1,000 to St. Anthony's Church. The circulation desk is placing flyers in all checkouts. Barnes passed out more handouts and explained the election does not require a double majority. Kelly will contact the Executive Director of the Chamber of Commerce to distribute handouts and provide information. Turley attended a power point presentation at the Hillsboro Public Library. Over 60 people attended and the comments were very positive.

Library Strategic Plan: Barnes explained we are in the second year of the plan and the goals and mission have not changed. An update on the status of the plan will be available in the spring of 2007 to present to the City Council.

Other Business: Turley explained this will be her last meeting as she is resigning her position on the board due to her hectic travel schedule. Barnes expressed great appreciation for her many years of service. The process to appoint an alternate to the library board was reviewed. Due to a mid-term resignation of a board member, appointments are determined by the Mayor and City Council.

Adjournment: The meeting adjourned at 8:30 p.m.

The next meeting is scheduled for November 9, 2006 at 7:00 p.m. in the Conference Room at the New Tigard Library, 13500 SW Hall Blvd.